



Your child's class teacher or teachers are:

PE/Games kit will be needed on the following days:

Year 3 will be taking part in swimming lessons this term, they will need their swimming kit on the following day:

PE/Games Kit

Indoors - White T-shirt, dark blue or black shorts and pumps

Outdoors - White T-shirt, a dark blue or black sweatshirt, dark blue or black shorts, dark blue or black jogging bottoms, trainers or pumps.

PE/Games kit should be kept in a pump bag or small bag.

Football shirts should not be worn for PE or games lessons



"Inspiring individuals to succeed"

Information Booklet

Please take a few moments to read through this booklet, as it contains important information.

Our aim is:

"To make this an inclusive, caring welcoming, busy, safe and healthy school. A school where you will see happy, polite and respectful children. A place where pupils enjoy learning and will do their very best to achieve their full potential now and later in life"

Useful Information

School telephone No: **0151 338 2500**

e-mail: **admin@nestonpri.cheshire.sch.uk**

Website: **www.nestonprimaryschool.co.uk**

Headteacher: Mr R Golding.

Deputy Headteacher: Mrs A Elliott.

Reception: Mrs K Strand.

Year 1: Mrs P Rebbeck &
Miss C Jones.

Year 2: Mrs M Robinson

Year 3: Mrs S Whitley

Year 4: Mrs A Elliott &
Mrs G O'Hara.

Year 5: Miss E Ebbrell

Year 6: Mrs S Hopkinson-Jones.

Teaching Assistants, HLTA and Mentors

Mrs J Hulley, Ms J Millington, Mr D Wall, Mrs E Pino, Mrs S Rudd, Mrs S Tedford, Mrs A Brookes, Mrs R Muskett, Miss R Lewis, Mrs S Amato, Miss M Sutton, Mrs J Furlong

Mrs C Cottrell (School Bursar), Mrs G Radcliff (Admin Assistant) and Mr J Rudd (Site Maintenance Officer)

Calls from school

The school telephone number 0151 338 2500 will not show on your phone display nor is it recorded when we leave a message. **The number 0845 148 00 60 will be shown – please do not ignore the number.**

We are here to help

If you need to speak to a member of staff, please do so before or after school. At times staff may not be able to talk to you if they are busy. Please ask at, or ring, the school office to make an appointment.

- **Parents/carers - Please only use the front door if you are late, have an appointment, need to speak to someone in the office or are collecting or returning a child during the school day.**
- At the end of the day parents should collect children from the yard or the door to the Reception classroom.
- **If someone different is collecting children from school, please let the office staff know, so that they can pass the message onto the class teacher and your child.**
- School starts at **8.50am** when a bell is rung on the yard.
- There will be a member of staff on the yard from 8.40am each day.
- **We are not responsible for unaccompanied children who arrive before 8.40am.**
- Before and after school, parents must supervise children playing on school equipment
- Parents/Guardians are required to notify school on the first day your child is absent from school. You can leave a message on the school answer machine, speak to a member of staff or e-mail us.
- Please try to make any medical or dental appointments for after school or during school holidays.
- **Please do not bring dogs onto the school grounds or ride scooters or bikes on the school yard.**
- Do not smoke on the school grounds – this includes 'e-cigarettes'

School Uniform



Please ensure children arrive at school on time and are collected on time.

If you are going to be late collecting your child/children, please ring and let us know, so that we can tell your children and their teacher. If someone else is collecting your son or daughter after school – please ring the office and let us know. 0151 338 2500

Please ensure that your child has everything they need at the start of the school day, to avoid staff having to chase after parents and deliver items such as lunch-boxes, PE kits, homework, permission slips, musical instruments...

From the 1st of September 2013, Headteachers in all schools will only be allowed to grant 'leave of absence' (time off during term time) for 'exceptional circumstances only'. The Department for Education state that family holidays are not 'exceptional circumstances'. In exceptional circumstances only, the Headteacher may grant leave of absence during the school year.

All such cases should be discussed with the Headteacher.

Please make sure that the office have up-to-date phone numbers – *home, mobile, work, relatives* - so we can contact you quickly, if we need to.

The staff and Governors realise that the wearing of uniform in school cannot be made compulsory, but we do feel that wearing a school uniform is very important and would ask that all parents

help us in setting a high standard of dress.

- Royal blue sweatshirt/cardigan/pullover.
- White blouse or shirt.
- Grey/black trousers.
- Grey skirt.
- School ties - optional
- Suitable shoes – preferably flat, black school shoes.
- Blue checked dress.
- White polo shirts.
- Grey shorts.
- **Long hair should be tied back.**
- **'Extreme' hair-cuts are discouraged e.g. *tramlines, Mohicans, extremely short hair...***
- Girls may wear one pair of small stud earrings.
- Boys may wear one small stud earring.
- Watches may be worn for school.
- No other type of jewellery should be worn
- **PLEASE write your child's name on their school uniform and PE kit.**
- Earrings will be covered with tape during PE lessons.
- Nail varnish should not be worn for school

School uniform can be ordered from school or 'Tobe Uniform' in Neston.

We do not hold a large stock of uniform in school we order it from the manufacturers directly.



All infants receive a free two course meal every school day.

For Junior children – currently, school meals cost £2.20 per day. Money can be paid daily, weekly, monthly or half-termly. Please pay for meals in advance or on the day they are taken.

Please bring the correct money to the office as we often do not have change in school.

We ask parents to ensure that packed lunches brought from home contain healthy foods, in keeping with our Healthy Schools ethos.

If you think your children may be entitled to free school meals, please ring

0300 123 7039

Our School Rules

1. Look after everyone and everything in our school.
2. Keep hands, feet, objects and unkind words to yourself.
3. Be polite and honest, and always speak calmly to each other.
4. Listen carefully and follow instructions first time.
5. Always do your best and take pride in your work.
6. Walk around school quietly and sensibly.



Please **do not use our car park** to drop off or pick up children.

If you use the Community Centre's car park, please do so respectfully. If parents/carers misuse the car park, the Board of NCYC will withdraw this offer.

Healthy Schools and Allergies

Please **do not send birthday cakes or sweets into school.**



We have a number of children who are diabetic, allergic to wheat, are vegetarians, are allergic to dairy products or are allergic to nuts. These children are unable to eat cake or sweets brought into school.



Please ensure that **dinner money, swimming money, music lesson money, breakfast club & after-school money** are paid promptly.



Before and After School Care

Breakfast Club

7.45am – 8.50am

Monday to Friday

Term time only (not Inset Days)

After School Club

Monday to Friday

3.15pm – 5.15pm

Term time only (not Inset Days)

Fees - September 2016

Breakfast Club: £3.00

After School Club: £6.00

PLACES MUST BE BOOKED IN ADVANCE

Payment should be made in advance

If children are collected late from after-school club a fee will be charged.

Neston Primary School Governors

If you should want to contact our Governing Body please e-mail them or drop a note into the school office.

admin@nestonpri.cheshire.sch.uk

Parent Governors are:

Kate Davies (mum of Hollie in Year 4)

Richard Shuker (dad of Joe in Year 1 and Evie in Year 5)

Alison Metcalf (mum of Emma in Year 6)

Chair of Governors - Ian Trotman.

Vice-Chair of Governors - Linda Pritchard

Further information can be found on our website and on the display in the entrance hall.

Don't forget to visit our website or Facebook page to see what has been happening in school and for useful information -

www.nestonprimaryschool.co.uk

Facebook – 'Friends of Neston Primary School'

We are also on Twitter.



Term Time Dates 2016-17

Holidays 2016-17	Date of Closing	Date of Opening
		Tuesday 6 September
Autumn Half Term	Friday 28 October 2016	Tuesday 8 Nov 2016
Christmas 2016/2017	Thursday 22 December 2016	Monday 9 January 2017
Spring Half Term	Friday 17 Feb 2017	Monday 27 Feb 2017
Easter 2017	School closed Friday 14 th April (Good Friday) & Monday 17 th April (Bank Holiday)	
Spring Term 2017	Friday 31 March 2017	Tuesday 18 April 2017
May Day 2017	Monday 1 May 2017	Tuesday 2 May 2017
Summer Half Term	Friday 26 May 2017	Monday 5 June 2017
Summer 2017	Friday 21 July 2017	
Inset days: Monday 5 September 2016, Monday 7 November, Friday 23 December 2016, Monday 24 th & Tuesday 25 July 2017		
KS2 (year 6) SATs - The week commencing: Monday 8 May 2017 Y1 Phonics – w.c. 12 June 2017		

“After School Clubs”

We are very proud of the range, quality and number of 'clubs' we offer at Neston Primary School. Rarely do we ask parents/carers to pay for these clubs.

We do ask that:

1. If a child is unable to attend a club, you or your child should tell the adult who organises the club.
2. If a child fails to attend a club for 2 weeks without a valid reason, their name will be removed from the club register and their place will be offered to a child on the 'waiting list'.
3. If a child no longer wants to attend a club, they should tell the adult, who organises, the club themselves. They should not just stop attending or ask a friend to inform the adult.
4. If a club has to be cancelled for any reason will we inform you as soon as possible by one or more method – *letter, text message, Facebook Page and/or by displaying a poster on the yard.*
5. If a club has to be cancelled at short notice e.g. *staff illness, poor weather...* we will try and inform parents/carers by the methods mentioned above.
6. Children who are not collected at the end of the day will be taken to wait on the sofa in the entrance hall.

Further information is provided in our “Information for New Parents Booklet” – copies are available from the school office.