

MINUTES OF A MEETING OF THE GOVERNING BODY OF
NESTON PRIMARY SCHOOL
HELD ON 16 JUNE 2014

Present:

Mrs L Hinks	Chair
Mrs L Pritchard	
Mr I Trotman	
Mrs K Davies	
Mrs K Noble	
Ms S Phillips	
Mr R Golding	Headteacher
Mrs A Elliott	

In attendance:

Mrs C Cottrell	Observer
Mr M Fair	Clerk to Governors

PART ONE

1. APOLOGIES

RESOLVED: that

- a) the apologies for absence received from Mr S Bellerby, Mrs S Miller, Ms S Phillips, Mrs S Rudd and Mr S Wilson be accepted.
- b) the absence of Mr M Barker with no apologies received be noted

2. CONFLICT OF INTEREST

Governors were asked to declare any potential conflict of interest with the business to be discussed during the meeting.

The following declarations of interest were noted

Mrs L Hinks and Mrs L Pritchard Acorn Pre School

3. MEMBERSHIP

The following vacancies were noted:

2 Parent Governors
1 LA Governor
1 Staff Governor

The Clerk advised Governor that in accordance with the School Governance Regulations the failure of Mr M Barker to attend a Governing Body meeting for six consecutive months without the approval of the Governing Body he was now disqualified from office.

It was noted that Mt I Trotman's term of office as a LA Governor would cease on 24 September 2014.

4. MINUTES

RESOLVED: That the Part One minutes of the meeting held on 5 March 2014 be confirmed as a correct record.

5. MATTERS ARISING FROM THE PART ONE MINUTES

There were no matters arising from the minutes.

6. CHAIR'S ACTION

The Chair had not taken any action on behalf of the Governing Body.

7. PART ONE REPORTS FROM COMMITTEES

The part one minutes of the following Committees held on the dates indicated were presented for consideration:

Personnel and Partnership	2 June 2014
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Resources	9 June 2014
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Personnel and Partnership Committee

It was noted that adverts had been placed for the new TA appointments.

Governors discussed pupil number forecasts which were set to increase in the Ellesmere Port area over the next 5 years. The Headteacher was asked to discuss the implications for the school with the CWAC Admissions Officer.

Resources Committee

It was reported that the scaffolding associated with the roof renovations were programmed to be dismantled later in the week. The Headteacher indicated that the working relationship with the Contractor had been good and in particular the Site Manager had been most cooperative.

The Headteacher reported that at the time of the Committee meeting there had been no contact with the HMI since the April. It was agreed that there should be a further meeting of the Cobra meeting before the end of term.

The Headteacher reported that he had today received a communication from the HMI requesting further information.

It was noted that the outcomes of visits to the school from Mrs J Griffiths and Mrs B Malthas be circulated to Governors

It was noted that Pest Control had been added to the SBSA.

The Headteacher's mid year PM review had been completed earlier in the day.

RESOLVED: That the part one minutes of the Committees referred to above be received.

8. BUDGET 2014/15

Governors noted that the draft budget as presented to the last meeting and which had been delegated to the Resources Committee for approval was now confirmed.

9. HEADTEACHER'S REPORT

Part one of the Headteacher's Report contained the following matters:

- Staff/Governors
- Staff/ Governors Training
- OFSTED Priorities
- Pupil Mobility
- Numbers on Roll
- Achievement of all learners
- Quality of Teaching, Learning and Assessment
- Behaviour and Safety
- Leadership and Management
- Outdoor Learning
- Clubs
- Governors
- Questionnaires
- Residential Visits
- Schools Direct
- Breakfast Club

RESOLVED: That the report be received

10. SCHOOLS BULLETIN

Governors had received the School Bulletins issued in April and June 2014.

The Clerk highlighted a number of issues contained in the report as follows:

- Welcome Trust Resource for Governance
- Keeping Children Safe in Education.

In addition the Clerk drew Governors attention to other matters considered to be of interest to Governors from other national sources as follows:

- The Role of a Governor
- Pupil Premium Awards for the next two years
- NCTL research on Headteachers' Performance Management
- Proposed Standards for Headteachers
- Partnership working between small, rural primary school
- Dealing with a critical Incident
- Changes to OFSTED Inspections

RESOLVED: That the report be received

11. SAFEGUARDING

There were no safeguarding issues to report.

12. PUPIL ADMISSION NUMBERS (PAN)

There were no proposals to increase the School PAN

13. SCHOOL LEADERSHIP PARTNER REPORT

Governors received the spring term record of visit by the School Leadership Partner undertaken on 8 May 2014. The suggested actions following discussions with senior leaders of the school were noted

14. PLANNED RESIDENTIAL VISITS

Governors approved, subject to satisfactory risk assessments to be confirmed with the Residential Visits Governor, the following residential visits:

Y2	Delamere	23/24 September 2014
Y6	Conway	February 2015

15. SCHOOL POLICIES

There were no policies presented for approval. It was noted that the review of policies should be an agenda item on the next round of Committee meetings

16. GOVERNOR DEVELOPMENT

Governors confirmed that they had received the autumn term training programme.

Governors who attended the recent CWACAGB Governor Conference reported on the important messages they had gleaned from the speakers and workshops particularly in relation to the OFSTED Governor inspection handbook, the impact of the Governor Dashboard and the perceived correlation between the use of additional TA's via Pupil Premium allocation and pupil progress.

17. NOMINATIONS FOR THE APPOINTMENT OF CHAIR AND VICE CHAIR

It was reported that at the next meeting Governors would be asked to appoint a Chair and Vice Chair and determine the term of office.

Mrs Hinks reiterated her decision that she did not intend to seek re election to the office of Chair

18. DATE OF NEXT MEETING

RESOLVED: That the programme of meetings for 2014/15 be as follows:

Monday 10 November	2014
Monday 2 March	2015
Monday 15 June	2015

----- Chair

----- Date